



Thursday, 17 July 2025

Report of Councillor Bridget Ley –  
Chairman of Finance and Economic  
Overview and Scrutiny Committee

## Annual Review of Overview and Scrutiny 2024/2025

### Report Author

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### Purpose of Report

This report provides a summary of the work undertaken by all Overview and Scrutiny Committees during 2024/2025.

### Recommendations

**That Full Council notes the Overview and Scrutiny Annual Report for 2024/2025.**

### Decision Information

Does the report contain any  
exempt or confidential  
information not for publication?

No

What are the relevant corporate  
priorities?

All

Which wards are impacted? (All Wards);

## **1. Implications**

Taking into consideration implications relating to finance and procurement, legal and governance, risk and mitigation, health and safety, diversity and inclusion, safeguarding, staffing, community safety, mental health and wellbeing and the impact on the Council's declaration of a climate change emergency, the following implications have been identified:

### ***Finance and Procurement***

- 1.1 As this is a look back at the previous year and is an annual report for noting, there are no financial implications.

Completed by: *David Scott, Assistant Director of Finance and Deputy s151 officer*

### ***Legal and Governance***

- 1.2 The Constitution requires that there is an annual report on the work of the Overview and Scrutiny Committees for the previous year. The Constitution also allows for a meeting of the Overview and Scrutiny Chairmen to take place to discuss the content of the report; as occurred last year all Chairmen were consulted via email and asked to select notable pieces of work for the year. This is reflected in the Appendix to the report.

Completed by: *James Welbourn, Democratic Services Manager*

## **2. Background to the Report**

- 2.1 Under Article 6.4 of Part 2 of the Council's Constitution, the Chairmen of all Overview and Scrutiny Committees are required to determine the content of an annual report relating to each of the Overview and Scrutiny Committees. The report is to be co-ordinated and signed off by the appointed Chairman of each Overview and Scrutiny Committee.
- 2.2 The five Overview and Scrutiny Committees are:
  - Culture and Leisure Overview and Scrutiny Committee
  - Environment Overview and Scrutiny Committee
  - Finance and Economic Overview and Scrutiny Committee
  - Housing Overview and Scrutiny Committee
  - Rural and Communities Overview and Scrutiny Committee.
- 2.3 In addition to the above, there is also a yearly meeting of the Budget Overview and Scrutiny Committee which involves all Overview and Scrutiny Members.

- 2.4 The Constitution outlines that the Environment and Rural and Communities Overview and Scrutiny Committees can meet jointly to discuss certain issues, such as Planning and Licensing Policy. Other Overview and Scrutiny Committees can meet jointly as and when required.
- 2.5 This annual report covers those Committees that were in place during 2024/2025 and contains a summary of the topics that each Overview and Scrutiny Committee has considered at their meetings during the municipal year.

### **3. Other Options Considered**

- 3.1 The Council's Constitution prescribes that an annual Overview and Scrutiny report is produced.
- 3.2 The Council could opt to amend the content of the Annual Report, as presented. However, the report is only a summary of topics covered during the year. Minutes of each committee meeting are available on the Council's website, as are the webcasts.

### **4. Consultation**

- 4.1 All Chairmen of Overview and Scrutiny Committees from 2024/2025 were asked by email to contribute to the content of the report. Any comments received have been reflected within Appendix 1.

### **5. Appendices**

- 5.1 Appendix 1 – Overview and Scrutiny Annual Report 2024/2025.